



Certified Mass Properties Engineer



Certification Process

1. Application and Examination
 - a. You complete the application using the [online application form](#).
 - i. Minimum requirements can be found in the SAWE Certification Levels on the [Certification Webpage](#).
 - ii. Include all your experience and achievements.
 - iii. List Technical Papers, Committees, standards committees that you have worked on.
 - iv. Provide the names of the AMPE, PMPE or EMPE that you have mentored.
 - v. Upload your degree if necessary.
 - vi. An automated mail will be sent to all people (one-by-one) required to confirm your experience or achievement. You will be in copy of the answer(s).
 - b. It is your responsibility to ensure that the requests for confirmation are answered in due course.
 - c. The SAWE Certification – Application Review Team reviews your application and the confirmations. You receive feedback from the Certification Deputy VP – Candidate Support. Your application is valid for two years After positive feedback was sent.
 - d. You pay the [application fee](#) on the SAWE.org website.
 - e. You receive a link to the Certification Exam Prep Kit Bundle from the Certification Deputy VP – Exams. For the next two years you are able to view the contained documents for free.
 - f. You prepare for the exam. It is advisable that you review the documents in the Certification Exam Prep Kit Bundle.
 - g. You may apply as mentee in the [SAWE Mentoring Program](#).
 - h. The SAWE has developed and is offering unique and valuable [Mass Properties Training](#) classes.
 - i. When you are ready to take the exam:
 - i. You pay the [exam fee](#) on the SAWE.org website.
 - ii. You notify the SAWE Certification – Application Review Team (cmpe@sawe.org).
 - j. The Certification Deputy VP – Exams informs you about the next available exam and coordinates the exam with you.
 - k. You take the exam. The AMPE-exam has a duration of 120min, contains appr. 80 questions, pass criteria is 70%, all exams are performed virtually if not agreed otherwise.
 - l. The Certification Deputy VP – Exams notifies you about the result of your exam.
 - m. The Certification Deputy VP – Exams asks for your support in improving the Certification program.
 - n. You receive a certificate.
 - o. Note:
 - i. Until the relevant exams are available PMPEs and EMPEs are nominated.
 - ii. Conditions:
 1. Follow steps 1a to 1c, 1n.
 2. You agree to take the relevant exam latest 1 year after it becomes available.



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2. Retake
 - a. Follow steps 1f to 1n.
3. Recertification
 - a. Follow steps 1a to 1c.
 - i. Record your projects and experience during the last years since your last certificate only.
 - b. You pay the [recertification fee](#) on the SAWE.org website.
 - c. You receive a certificate.

If you have questions about the Certification Process, please contact cmpe@sawe.org.

General

- Remark: Exams may be taken with delayed payments. In such cases the certificate will be presented only after the full payment has been received. The validity of the certificate will begin with the date of the exam. Please contact cmpe@sawe.org beforehand.